



Southern Alberta Energy from Waste Association
Annual General Meeting
September 22, 2023

1. Call to order – 10:30 a.m.

Chairman, Tom Grant welcomed everyone and called to order the AGM of the Southern Alberta Energy from Waste Association (SAEWA) at 10:30 a.m. on September 22, 2023 held at 231 Centre Street, Vulcan, Alberta.

Chairman, Tom Grant provide Land Acknowledgements at 10:32 a.m.

Chairman, Tom Grant made formal introductions of the thirteen (13) Board of Directors in attendance thanking them for service and positive perseverance to date, stating “this is a WE Project and together we can be proud as we have managed to overcome many challenges and made great strides to get to where we are today. Looking back at our last AGM when we had just announced the selected site we really have accomplished a great deal in the past couple years to get to selection of a preferred investor as Hitachi Zosen INOVA”. “It has been my pleasure to represent SAEWA as Chair during this period, thank you”.

2. Adoption of 2023 AGM Agenda

Member Klaas VanderVeen moved adoption of September 22, 2023 AGM agenda as amended noting that HZI would not be in attendance to present.

Carried All (16)

3. Chairman Grant introduced Paul Ryan to present the Project update at 10:45 a.m.

4. Vice Chair / Project Lead Ryan provided AGM 2023 Project update at 10:45 a.m. – 11:45 a.m.

5. Member Shawn McKay, Manager Newell Regional Solid Waste Management Authority provided presentation at 11:45 a.m. to Noon.

6. Break for Noon – to resume with AGM at 12:30 p.m.

7. Chairman Grant called AGM 2023 to Order at 12:30 p.m.



8. Chairman Tom Grant introduced the 2023 Nominations Committee Chair as Klaas VanderVeen at 12:31 p.m.
9. Nominations Committee Chair, Klaas VanderVeen rose to announce for the record that there are sixteen (16) voting members present at the 2023 AGM.
10. Chairman, Tom Grant introduced the 2023 Governance Committee Chair as Kim Craig at 12:37 p.m.
11. Governance Committee Chair, Kim Craig rose to present the Rules of Order.
12. Moved by Governance Committee Chair, Kim Craig to receive the 2023 AGM Rules of Order.
2nd by Member Greg Sheppard.
Carried All (16)
13. Moved by Vice Chair Paul Ryan to approve the 2020 AGM Minutes as presented.
2nd by Member Klaas VanderVeen
Carried All (16)
14. Moved by Member Greg Sheppard to receive the 2023 Annual Report as presented.
2nd by Member Karen Marra
Carried All (16)
15. Chairman, Tom Grant introduced the Executive Director, Sherry Poole to present the 2020 Audited Financials at 1:03 p.m.
16. Executive Director, Sherry Poole presented review of the 2020 audited financial statements at 1:15 p.m.
17. Moved by Member Hugh Pettigrew the adoption of the 2020 audited financial statements as presented.
2nd by Member Neil Johnson
Carried All (16)
18. Executive Director, Sherry Poole raised to question motion to approve withdrawal of service agreement with KPMG Auditing Firm to transition to general accountant annual review of financial statements as per Board Motion **B2022.12.05**.
19. Moved by Member Bill Chapman that SAEWA withdraw from service agreement with KPMG.
2nd by Member Klaas VanderVeen
Carried All (16)



20. Moved by Member Greg Sheppard to submit request for proposal for a general accountant to review annual financial statements.

2nd by Member Shawn McKay
Carried All (16)

21. Chairman, Tom Grant called upon Nominations Committee Chair, Klaas VanderVeen to set the 2023 Nominations Record and to officially set the SAEWA Board Directors as a maximum of fourteen (14) as per the SAEWA Bylaws (est. February 2014).

22. Nominations Committee Chair, Klaas VanderVeen set the 2023 – 2025 Election of Directors and Officers in accordance with the Nominations List as seven (7):

- 1) Ray Juska, Chair (nomination by City of Brooks and Newell County)
- 2) Tom Grant, Director (*Past Chair) (nomination by Town of Vulcan)
- 3) Kim Craig, Director (nomination by Town of Coaldale)
- 4) Hugh Pettigrew, Director (nomination by Town of Banff)
- 5) Timothy Hagen, Director (nomination by Village of Cremona)
- 6) Henry deKok, Director (nomination by Picture Butte)
- 7) vacancy

23. Moved by Member Klaas VanderVeen that the 2023 – 2025 that the Election of Officers (four – 4) and Directors (three – 3) be acclaimed as:

- 1) Ray Juska, Chair (Executive Officer) (nomination by City of Brooks and Newell County)
2nd by Member Klaas VanderVeen
Carried All (16)
- 2) Tom Grant, Director (Executive Officer) (*Past Chair) (nomination by Town of Vulcan)
2nd by Tom Grant
Carried All (16)
- 3) Kim Craig, Director (Executive Officer) (Executive Officer) (nomination by Town of Coaldale)
2nd by Bill Chapman
Carried All (16)
- 4) Hugh Pettigrew, Director (Executive Officer) (nomination by Town of Banff)
2nd by Karen Marra
Carried All (16)



5) Timothy Hagen, Director (nomination by Village of Cremona)

2nd by Scott Klassen
Carried All (16)

6) Henry deKok, Director (nomination by Picture Butte)

2nd by Bill Chapman
Carried All (16)

7) vacancy (called on the floor and accepted by Kelly Christman, Newell County)

2nd by Member Ray Juska
Carried All (16)

24. Moved by Member Greg Sheppard to file as Special Resolution the SAEWA Bylaw Articles as revised to include a Preamble.

Preamble:

The following Bylaws shall be subject to, and governed by the Southern Alberta Energy from Waste Association (SAEWA) Board of Directors.

These Bylaws are drafted to be reflective of SAEWA's values and principles as an inclusive organization to reduce the reliance on landfilling non-recyclable waste.

2nd by Member Bill Chapman
Carried All (16)

25. Moved by Member Tom Grant by omnibus motion in approval of Article II – Interpretation section 2.1 through 2.19 as recorded in the 2023 revised bylaws.

2nd by Chair Ray Juska
Carried All (16)

26. Moved by Member Karen Marra to approve Article III – Membership section 3.0 Membership (Membership Policy and Fee Schedule “A”):

The SAEWA Board shall establish a membership policy with respect to 2.1 A.

2nd by Member John DeGroot
Carried All (16)

27. Moved by Member Klaas VanderVeen to approve Article III – Membership section 3.1 Membership Categories:



There shall be five (5) membership categories: New Member, Voting Member, Associate Member, Reciprocal Member, Ex-Officio, and Honorary.

2nd by Member Greg Sheppard
Carried All (16)

28. Moved by Member Hugh Pettigrew by omnibus motion to approve Article III – Membership section 3.2 Membership A) i, ii and iii; B, C, D, E, and F

- A. New Member, any municipality, regional services commission, or municipal waste management authority, as defined in the *Municipal Government Act* (Alberta) that subscribe to the purpose of SAEWA shall be eligible to apply for membership.

All new membership applications received by the Board will be considered based on the mutual understanding that the following criteria will be met:

- i) That a new member will demonstrate support in signing a Memorandum of Agreement to consider guarantee of municipal waste in support of SAEWA's Mission and Goals to reduce reliance of landfilling waste; and
 - ii) That a new member will observe the rule that the first year of paid membership will not be eligible for voting status; and that
 - iii) In the Prescribed Fee Schedule, SAEWA has provided two (2) tiers that demonstrate a more inclusive fee cost structure not prohibitive of cost for larger populations to seek membership as follows:
 - Tier 1: population up to 30,000 = 0.80 per capita
 - Tier 2: population over 30,000 = 0.80 per capita to a maximum of \$30,000
- B. Voting member, any municipality, regional services commission, or municipal waste management authority, as defined in the *Municipal Government Act* (Alberta) that subscribes to the purpose of SAEWA shall be eligible to apply for membership to the Board of Directors of SAEWA ("the Board") for Voting Member status, and upon approval by the Board and payment of prescribed fees and dues, shall become a Voting Member.
- C. Associate membership, individuals and other entities that subscribes to the purpose of SAEWA shall be eligible for membership, either through application or invitation from SAEWA. Associate membership will be granted by majority vote of the SAEWA board. Membership fees, if any, will be prescribed by the prevailing membership policy. Associate memberships may be awarded to Agencies, Associations, Industry.
- D. Reciprocal membership. SAEWA may want to invite another Board or Agency to have a non-voting position on its Board. Reciprocally, SAEWA will offer to send a representative to sit on their Board. This practice is common among service Agencies, Societies, and Associations.



- E. Ex-Officio members. SAEWA reserves the right to include Members of Parliament and Members of the Legislative Assembly of Alberta to attend Annual General Meetings, special Board meetings, or Committee meetings as invited. All “in camera” or “closed” portions of any Board or Committee meetings are restricted to Board members, unless those MPs and/or MLAs are requested to be present during those portions of the agenda.
- F. Honorary member. A person who may be bestowed a lifetime membership by the Board of Directors for their monumental contribution to the Association.

2nd by Member Scott Klassen
Carried All (16)

29. Moved by Member Klass VanderVeen to approve Article III – Membership; section 3.3 Voting Member Category; subsection A) i, ii, iii, iv, v, and vi as an omnibus motion.

- A. New Member, any municipality, regional services commission, or municipal waste management authority, as defined in the *Municipal Government Act* (Alberta) that subscribe to the purpose of SAEWA shall be eligible to apply for membership.

All new membership applications received by the Board will be considered based on the mutual understanding that the following criteria will be met:

- iv) That a new member will demonstrate support in signing a Memorandum of Agreement to consider guarantee of municipal waste in support of SAEWA’s Mission and Goals to reduce reliance of landfilling waste; and
- v) That a new member will observe the rule that the first year of paid membership will not be eligible for voting status; and that
- vi) In the Prescribed Fee Schedule, SAEWA has provided two (2) tiers that demonstrate a more inclusive fee cost structure not prohibitive of cost for larger populations to seek membership as follows:
 - Tier 1: population up to 30,000 = 0.80 per capita
 - Tier 2: population over 30,000 = 0.80 per capita to a maximum of \$30,000

2nd by Member Johnson
Carried All (16)

30. Moved by Member John DeGroot to approve Article III – Membership; subsection 3.4 Voting Member Representative

The authorized representative shall become the Voting Member Representative upon the Executive Director receiving a written confirmation of such appointment including their name, address, email address and telephone number.



The Voting Member representative shall continue as such, until the Executive Director receives a written confirmation, that the appointment has been withdrawn, or of the appointment of another individual to act as the Voting Member Representative. Voting Member Representatives shall be eligible for election or appointment, to hold the office of an officer or director.

2nd by Member John DeGroot
Carried All (16)

31. Moved by Member Karen Marra to approve the Article III – Membership; section 3.5 Voting Member Alternate Representative

Each Voting Member may appoint an alternate authorized representative to act in the absence of the appointed Voting Member Representative. The alternate authorized representative shall become the Voting Member Alternate Representative upon the Executive Director receiving a written confirmation of such appointment including the name, address, email address and telephone number of the Voting Member Alternate Representative, and shall continue as such until the Executive Director receives a written confirmation, that the appointment has been withdrawn, or of the appointment of another individual to act as the Voting Member Alternate Representative.

2nd by Member Kelly Christman
Carried All (16)

32. Moved by Member Greg Sheppard to approve Article III – Membership; section 3.6 Associate Member; and subsection A) i, ii, iii, and iv inclusively

Associate Member membership shall be open to any stakeholder who may apply to the Board for Associate Member membership. Upon approval by the Board and payment of prescribed fees and dues as per the fee schedule, shall become an Associate Member.

A. Associate Members Privileges:

- i. Receive notices of annual and special general meetings.
- ii. Attend annual general meetings and special general meetings. They may speak in debate, however may not make motions or vote on any matters of the Board. Associate members may be allowed to remain for “in camera” or “closed” Agenda items.
- iii. Pay annual dues and any required registration fees.
- iv. These rights shall continue so long as the Associate Member continues to be a member, or unless some or all of these rights are properly restricted or rescinded pursuant to the adopted rules of SAEWA.



2nd by Member Klaas VanderVeen
Carried All (16)

**33. Moved by Member John DeGroot to approve Article III – Membership; section 3.7
Reciprocal Membership**

The SAEWA Board supports reciprocal memberships with other agencies, Boards, non-profit organizations, Chambers of Commerce, industry and commerce associations. Reciprocal memberships allow SAEWA to join participate, network, and advocate on other Boards, to further create awareness of the work of waste to energy.

2nd by Member Hugh Pettigrew
Carried All (16)

34. Moved by Member Bill Chapman to approve Article III – Membership; section 3.8 Ex-Officio members

The SAEWA Board reserves the right to include Members of Parliament and Members of the Legislative Assembly of Alberta to attend Annual General Meetings, special Board meetings, or Committee meetings as invited. All “in camera” or “closed” portions of any Board or Committee meetings are restricted to Board members, unless those MPs and/or MLAs are requested to be present during those portions of the agenda.

2nd by Member Klaas VanderVeen
Carried All (16)

**35. Moved by Member Bill Chapman to approve Article III – Membership; section 3.9
Honorary members**

Honorary members who are approved by the Board of Directors, may attend Board meetings and General meetings, however may not make motions or vote on any matters. They may speak to matters of the Board only upon invitation to do so by the Presiding Officer.

2nd by Member Klaas VanderVeen
Carried All (16)

36. Moved by Member Klaas VanderVeen to approve Article III – Membership; section 3.10 Dues and Fees (Membership Policy and Fee Schedule “A”)

The SAEWA Board shall set all dues and fees to be paid by its members.

A. Membership Fees and Dues

- i. All Membership fees and dues, for both Regular and Associate members, shall be payable on or before January 1 of the calendar year.
- ii. SAEWA reserves the right to not charge fees or dues to Reciprocal members, as the agreement with the reciprocating parties will equally not charge SAEWA for any dues or fees.



iii. Honorary members are exempt from membership fees.

v. Prescribed Fee Schedule is set by the SAEWA Board.

2nd by Member Tom Grant
Carried All (16)

37. Moved by Member John DeGroot to approve Article IV – Officers and Duties; section 1.
Officers of the Executive Committee

The Officers of the Executive Committee shall be comprised of the President, 1st Vice, 2nd Vice, 3rd Vice, and Executive Director.

2nd by Member Kelly Christman
Carried All (16)

38. Moved by Member Greg Sheppard to approve Article IV – Officers and Duties; section 2.
Elections and Terms of Office; subsection 2.2

To provide continuity to the Executive Committee, the President and 2nd Vice shall be elected in even numbered years and the 1st Vice and 3rd Vice shall be elected in odd numbered years.

2nd by Member Klaas VanderVeen
Carried All (16)

39. Moved by Member Tom Grant to approve Article IV – Officers and Duties; section 3
Executive Officer Eligibility; subsection 3.1

3.1 Only Voting Member Representatives who have been Members for at least one (1) year shall be eligible for election or appointment as an Officer.

2nd by Member Klaas VanderVeen
Carried All (16)

40. Moved by Member Hugh Pettigrew to approve Article IV – Officers and Duties; section 4
Duties of the President; subsection 4.1, 4.2 4.3 and 4.4 inclusively

4.1 The President shall be the official representative and presiding Officer of SAEWA, and shall have all of those duties and powers set forth for same in the parliamentary authority of SAEWA.

4.2 The President shall have such further duties and powers as are set forth in these Bylaws, the standing orders, and as may be authorized or instructed by the Board.

4.3 The President will serve as the official spokesperson for SAEWA when meeting with the media, other elected Officials, or other key events at which SAEWA is attending unless otherwise another representative or Communication Lead /



4.4 Spokesperson is appointed by the Board.

4.5 The President or 1st Vice shall chair the Budget and Finance Committee.

2nd by Member John DeGroot
Carried All (16)

41. Moved by Member John DeGroot to approve Article IV – Officers and Duties; section 5 Appointment and Duties of Past President; subsection 5.1, 5.2, and 5.3 inclusively

5.1 The incumbent President will serve as Past President until such time that a new President is elected.

5.2 The position will have voting privileges and will be entitled to attend meetings of the Executive Committee and the Board of Directors.

5.3 The Board can also appoint the Past President to any committees.

2nd by Member Klaas VanderVeen
Carried All (16)

42. Moved by Member Klaas VanderVeen to approve Article IV – Officers and Duties; section 6 Duties of the Vice-Presidents; subsection 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, and 6.8 inclusively

6.1 The 1st Vice President shall succeed to the presidency of the Association upon the death, resignation, or incapacity of the President.

6.2 The 1st Vice President shall perform such other duties as may be prescribed by the President or the Executive Committee.

6.3 The 1st Vice President shall have such other duties and powers as are set forth in these bylaws, the standing orders, and as may be authorized or instructed by the Board.

6.4 The 1st Vice President will serve as spokesperson for SAEWA in the absence of the President, and whereas advised to do so, including media interviews, and meetings with other elected Officials, or attending key events.

6.5 The 2nd Vice-President shall succeed to the 1st Vice-Presidency upon the death, resignation, or incapacity of the 1st Vice-President, and shall serve as the Association's VP of Environment.



6.6 The 2nd Vice-President shall have such other duties and powers as are set forth in these bylaws, the standing orders, and as may be authorized or instructed by the Board.

6.7 The 3rd Vice-President shall succeed to the 2nd Vice-Presidency upon the death, resignation, or incapacity of the 2nd Vice-President, and shall serve as the Association's VP of Technology.

6.8 The President or 1st Vice shall chair the Budget and Finance Committee.

2nd by Member Karen Marra
Carried All (16)

43. Moved by Member Bill Chapman to approve Article IV – Officers and Duties; section 7 Appointment and Duties of Executive Director; subsection 7.1, 7.2, 4.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, .13, 7.14, and 7.15 inclusively

7.1 The Board shall engage and appoint an Executive Director to carry out the day-to-day operations of SAEWA, and shall determine compensation, responsibilities, and authority of the Executive Director.

7.2 The Executive Director shall maintain the records of SAEWA including the annual financial records. All documentation regarding membership, contracts, awards, certifications, correspondence, minutes, and notices shall be filed with the Executive Director also serving as "Secretary".

7.3 The Board may designate a repository for this documentation with a contractual party.

7.4 The Executive Director shall retain access and control to the files, filings, and archives.

7.5 The Executive Director shall have such other duties and powers as are set forth in these Bylaws, the standing orders, and as may be authorized or instructed by the Board.

7.6 The Executive Director is a non-voting member on the Executive Committee, the Finance Committee, and all special Committees of the Board.

7.7 The Executive Director shall maintain the financial records of SAEWA, and compile the information with which to prepare the annual budget and the annual audit.

7.8 The Executive Director shall report current financial information at each



meeting of the Board and at the AGM; a written copy of this report must be filed with the Executive Director.

7.9 The Executive Director shall have such other duties and powers as are set forth in these Bylaws, the standing orders, and as may be authorized or instructed by the Board.

7.10 Executive Director receives compensation from the Board, and will be its Employee.

7.11 Executive Director, along with the President, oversees compiling of the Agenda for Board and Committee meetings, and keeps Minutes of such.

7.12 Executive Director creates the Agendas for Finance, Audit, and other necessary Committees established by the Board.

7.13 Executive Committee establishes the form and amounts of compensation.

7.14 Executive Director keeps all the records of the functions of the Board.

7.15 Executive Director is proficient with data, storage, email, website, relative software, and setting up meetings online.

2nd by Member Greg Sheppard
Carried All (16)

44. Moved by Member John DeGroot to approve Article V – Board of Directors; section 1 Composition; subsection 1.1 and 1.2 inclusively

1.1 The Board of Directors, (herein referred to as the “Board”), shall be composed of six (6) Officers of SAEWA, and up to eight (8) Directors.

1.2 The Executive Director is a non-elected, ex-Officio member of the Board.

2nd by Member Neil Johnson
Carried All (16)

45. Moved by Member Greg Sheppard to approve Article V – Board of Directors, section 4 Board Member Eligibility

Only Voting Member Representatives who have been appointed by the Voting



Member shall be eligible for election or appointments, as Director.

2nd by Member Kelly Christman
Carried All (16)

46. Moved by Member Klaas VanderVeen to approve Article V – Board of Directors; section 9 Quorum; and subsection 9.1 and 9.2 inclusively

9.1 Minimum of five (5) Directors of the Board shall constitute Quorum.

9.2 Minimum of three (3) members of the Executive Committee must also be present to form Quorum.

2nd by Member Bill Chapman
Carried All (16)

47. Moved by Member Karen Marra to approve Article V – Board of Directors; section 10 Method of Meeting; and subsection 10.1 and 10.2 inclusively

10.1 Meetings of the Board may be held in person, telephonically, or electronically. Every meeting shall provide for communication among all members of the Board.

10.2 Meetings of the Executive Committee, or any other Committee as determined by the Executive Director and the President, may be held in person, telephonically, or electronically.

2nd by Member Bill Chapman
Carried All (16)

48. Moved by Member Scott Klaasen to approve Article V – Board of Directors; section 11 Method of Notice of Meetings

Meetings of the Board shall be noticed to the Board members, verbally, or by electronic mail.

2nd by Member Tom Grant
Carried All (16)



49. Moved by Member John

DeGroot to approve Article

VII – Meetings of the Membership; section 3 Notice of Meeting; and subsection 3.2

3.2 Notices may be distributed to members using mail service or electronic mail (e-mail) and may be distributed by electronic mail unless otherwise requested in writing to SAEWA.

2nd by Member Kelly Christman

Carried All (16)

50. Moved by Member Klaas Vander Veen to approve Article VII – Meetings of the Membership; section 5 Quorum; and subsection 5.1 and 5.2 inclusively

5.1 Minimum of five (5) Directors of the Board shall constitute Quorum.

5.2 Minimum of three members of the Executive Committee must also be present to form Quorum.

2nd by Chair Ray Juska

Carried All (16)

51. Moved by Member Bill Chapman to approve Article VIII – Executive Committee; section 1 Composition; subsection 1.1 and 1.2 as a whole

1.1 The Executive Committee shall be composed of six (6) Officers of SAEWA.

1.2 The Executive Director is a non-elected, ex-Officio member of the Executive Committee.

2nd by Member Greg Sheppard

Carried All (16)

52. Moved by Member Hugh Pettigrew to approve Article VIII – Executive Committee; section 4 Meetings; and subsection 4.2 and 4.3 inclusively

4.2 Meetings may be held in person, telephonically, or electronically. All meetings shall provide for communication among every Executive Committee member synchronously.

4.3 Quorum must include at least four Officers of the Executive plus the Executive Director.



2nd by Member John DeGroot
Carried All (16)

53. Moved by Member Karren Marra to approve Article IX – Committees; section 1 Purpose and Meetings of Standing and Special Committees; subsection 1.1 and 1.2 inclusively

1.1 The purpose of Committees is to support SAEWA by member involvement in SAEWA, and to provide for a strong and effective governance system.

1.2 Committee meetings may be held in person, telephonically, or electronically. Any meeting shall provide for communication among all Committee members synchronously.

2nd by Member Tom Grant
Carried All (16)

54. Moved by Member Greg Sheppard to approve Article IX – Committees; section 2 Standing Committees; and subsection 2.1 Financial Review Committee and 2.11, 2.12, and 2.13; and subsection 2.2 Budget and Finance Committee inclusively

Section 2.1:

2.11 The Annual Financial Review Committee shall be appointed by the Board and shall secure a review of the annual financial statements of the Association.

2.12 The Annual Financial Review Committee shall submit a report at each AGM for consideration by the membership.

2.13 No person may serve simultaneously on both the Annual Financial Review Committee and the Budget and Finance Committee.

Section 2.2:

The Budget and Finance Committee shall be appointed by the Board, chaired by a member of the Executive Committee, and shall submit an annual budget at the beginning of the fiscal year for approval by the Board.

2nd by Member Klaas VanderVeen
Carried All (16)

55. Moved by Member John DeGroot to approve Article IX – Committees; section 3



Membership and Standing Committees; subsection 3.1 Terms and 3.2 Vacancies

All standing committees shall have a minimum of three (3) and a maximum of seven (7) members.

3.1 Terms

Except as otherwise provided in the bylaws, term of office shall begin upon appointment and conclude when a successor is appointed.

3.2 Vacancies

Vacancies on a committee shall be filled in the same manner as the original selection of the members for the balance of the term.

2nd by Member Scott Klassen
Carried All (16)

56. Moved by Member Klaas VanderVeen to approve Article IX Committees; section 4 Special Committees

Except as otherwise provided in the bylaws or standing orders, special committees may be established by the Board, or the Executive Committee after the AGM.

2nd by Member Greg Sheppard
Carried All (16)

57. Moved by Member Karen Marra to approve Article IX – Committees; section 5 President and Ex-Officio Committee Membership; subsection 5.1 and 5.2 inclusively

5.1 The President shall be an ex-Officio member of all committees except a nominating committee.

5.2 The President is not required to form a quorum if absent however, if in attendance, the President shall be included in the count determining the presence of a quorum.

2nd by Member Hugh Pettigrew
Carried All (16)

58. Moved by Member Bill Chapman to approve Proviso 1. Re: Article III – Officers and Duties; section 2. Election, Term of Office



The first-time officers are elected pursuant to these revised Bylaws, if the election is held during an even numbered year, the President and the 2nd Vice shall be elected and shall serve a term of two (2) years and the Vice-President and 3rd Vice shall be elected and shall serve a term of one (1) year, or until their successors are elected, and their term of office shall begin at the close of the meeting at which they were elected.

If the first election is held during an odd numbered year the Vice-President and 3rd Vice shall be elected and shall serve a term of two (2) years and the President and the 2nd Vice shall be elected and shall serve a term of one (1) year, or until their successors are elected, and their term of office shall begin at the close of the meeting at which they were elected.

2nd by Member Klaas VanderVeen
Carried All (16)

59. Moved by Member Klaas VanderVeen to approve Proviso 2. Re: Article IV – Board of Directors; section 2. Election, Term of Office

The first-time Directors are elected pursuant to these revised Bylaws, fourteen (14) Directors shall be elected, seven (7) of which will be elected to serve a term of two (2) years and seven (7) of which will be elected to serve a term of one (1) year, or until their successors are elected, and their term of office shall begin at the close of the meeting at which they were elected.

2nd by Member John DeGroot
Carried All (16)

60. Moved by Member Greg Sheppard to approve revised Bylaws, Adopted by the Southern Alberta Energy from Waste Association on September 22, 2023.

2nd by Member Bill Chapman
Carried All (16)

61. Moved by Member Tom Grant to adjourn the Annual General Meeting for 2023. Thank you.

Carried All (16)