

Minutes from Board Meeting held on Friday, May 26, 2017		
Lethbridge County, Lethbridge, AB.		
Call to Order: 12:11 pm.	Chair Armstrong called the meeting to order	
	Director/Member	Director/Member
Directors Present: 9 Directors Absent: 3 Alternates Present: 2 Non-Voting Present: 0 Special Guests: 0 Quorum: 7	Ben Armstrong – Chair Berniece - Alternate Wheatland County <i>Drumheller & District Solid Waste *</i>	Paul Ryan – Vice Chair MD of Bighorn <i>Bow Valley Waste Management Commission*</i>
Minutes: Sherry Poole SAEWA Manager <i>*The listing of the Waste Jurisdiction for each Director only indicates the Jurisdiction the community is a member of, and does not indicate representation of that Jurisdiction.</i>	Dennis Cassie - absent Town of Coalhurst <i>Town of Coalhurst</i>	Kim Craig – absent Bill Martens – Alternate present Town of Coaldale <i>Town of Coaldale</i>
	Larry Wright Town of Olds <i>Town of Olds</i>	Ben Goetz Town of Glenwood <i>Chief Mt Regional Waste Commission*</i>
	Tom Grant Town of Vulcan <i>Vulcan District Waste Commission</i>	Ray Juska - absent Village of Duchess <i>Newell Regional Solid Waste Management Authority Ltd</i>
	Greg Sheppard Special Areas <i>Special Areas/Big Country Waste Management Commission</i>	Val Warnock - absent Town of Trochu <i>Drumheller & District Solid Waste*</i>
	Joe Watson Town of Picture Butte <i>Town of Picture Butte</i>	Tom White Lethbridge County <i>Lethbridge County</i>
	Terry Diack - absent Town of Three Hills <i>Town of Three Hills</i>	Robert Reid Village of Cremona <i>Village of Cremona</i>
	Al Gil - absent Town of Carstairs <i>Town of Carstairs</i>	
Agenda Item #	Motion	
<u>Item 1:</u>	1.0 Meeting called to order by Chair Armstrong @ 12:11 pm.	
<u>Item 2:</u> Adoption of Agenda MTN B2017.05.01	2.0 MOTION BY MEMBER Goetz To adopt the 2017-05-26 Board Agenda with amendments as noted: 5.2 (a) In Camera item	

	<p>6.4 Data Archives as put forward for discussion by Member Juska</p> <p>7.6 Konsul Strategies Invoice</p> <p style="text-align: right;">CARRIED ALL</p>
<p><u>Item 3:</u> Adoption of Board Minutes MTN B2017.05.02</p>	<p>3.0 MOTION BY MEMBER Reid To adopt the 2017-04-28 Board Minutes</p> <p style="text-align: right;">CARRIED ALL</p>
<p><u>Item 4:</u> For Information MTN B2017.05.03</p>	<p>4.0 MOTION BY MEMBER Watson To adopt the 2017-05-12 Executive Meeting Minutes – draft for information.</p> <p style="text-align: right;">CARRIED ALL</p>
<p><u>Item 5:</u> Business Arising MTN B2017.05.04 Action Item</p>	<p>5.0 BUSINESS ARISING FROM THE BOARD MINUTES:</p> <p>5.1 MOTION BY MEMBER White To receive the Transportation and Site Study report status update from Member Ryan informing the Board that the U of A proposal was received in the amount of \$75,000 including the statement of work; noting that U of A is an asset as they have completed this scope of work for Alberta Innovates already and HDR will be supplying them with data to plug in; also saying U of A work will deal with the best place to site the facility to be concluded by the science; Paul further advises he will be meeting with Pembina Group in Calgary next week to discuss statement of work and alternative options if any to fund the environmental lifecycle analysis (LCA) and required 3rd party review of methodology and assumptions now that the Province of Alberta has declined the grant relative to completing this portion of the scope of work; also advising as a set deliverable there will be a 1 pg. monthly interim project report submitted by engineering going forward, also administration has been requested to provide project cash flow budget.</p> <p style="text-align: right;">ACTION ITEM - CARRIED ALL</p>
<p>MTN B2017.05.05</p>	<p>5.2 Administration notified the Board that several email attempts were made to encourage a reply in response to the letter addressed to Anne McGrath on April 24, 2017 and continued calls have been placed to the attention of her Secretary and administration all resulting in no response and excuses of which are all being recorded in the POA communication notes.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>
<p>MTN B2017.05.06</p>	<p>5.2 (a) MOTION BY MEMBER Ryan To proceed In Camera @ 1:00pm</p> <p style="text-align: right;">CARRIED ALL</p>
	<p>5.2 (b) MOTION BY MEMBER Watson</p>

<p>Action Item</p> <p>MTN B2017.05.07 Action Item</p>	<p>To proceed Out of Camera @ 1:20 pm</p> <p style="text-align: right;">CARRIED ALL</p> <p>5.3 Administration notified Board of Black sun hosting service issues, where Member Ryan echoed that the May 31st website outage was recently brought to his attention, and administration advised that she did report the issue to Blacksun and that have apologized and offered a credit for that period. Administration further recommended that due to a decline in service overall that she would recommend sourcing another hosting firm that is more responsive to reports and issues as Blacksun takes an unreasonable amount of time to respond which puts SAEWA communication at further risk.</p> <p style="text-align: right;">ACTION ITEM – RECEIVED FOR INFORMATION</p> <p>5.4 MOTION BY MEMBER White To receive report from administration regarding membership dues over 90 days; further to the Board review for decision referencing the SAEWA Bylaws that accounts 90 plus days overdue are delinquent and therefore subject to cancellation; the Board has directed administration to send a notice of delinquency in reference to the bylaws advising for the record that the Town of Coaldale and the Town of Carstairs memberships have been absolved due to over 90 days delinquency.</p> <p style="text-align: right;">ACTION ITEM – CARRIED ALL</p>
<p><u>Item 6:</u> New Business MTN B2017.05.08</p>	<p>6.0 NEW BUSINESS ITEMS:</p> <p>6.1 MOTION BY MEMBER Martens To receive new business items 6.1 – 6.3 including the action log update for 2017 05 26, Brownlee Barn Burner Invite, and Southern AB Energy Partnership Open House Invite in Lethbridge May 26, 2017.</p> <p style="text-align: right;">CARRIED ALL</p> <p>6.4 Member Juska brought forward for discussion and clarification the data archives for SAEWA project files, asking if Vulcan County may still have on record the pre-administrative records kept prior to hiring a designated administrator. After some discussion Member Ryan confirmed that he had the back-up records and had transferred to administration therefore there shouldn't be any issue with the data archives.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>
<p><u>Item 7:</u> For Information MTN B2017.05.09</p>	<p>7.0 ITEMS FOR INFORMATION:</p> <p>7.1 MOTION BY MEMBER Ryan To receive Items 7.1 – 7.6 received for information.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>

<p><u>Item 8:</u> Round Table Discussion</p>	<p>8.0 MEMBER REPORTS: 8.1 Member White said that he had met with Mayor Willow Creek last Sunday and was interesting discussion.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>
<p>Meeting Adjourned: MTN B2017.05.10</p>	<p>MOTION BY MEMBER Ryan In adjournment of meeting at 2:25 pm. Chair Sheppard has graciously agreed to host the next Board Meeting on June 23, 2017 at the Town of Hanna.</p> <p style="text-align: right;">CARRIED ALL</p>