

SAEWA Executive Committee Meeting: Monday, April 17, 2017
Conference Dial-in Number: [+1 888 299 2873](tel:+18882992873) Participant Access Code: 746-230-205

Executive Committee Members: 4 Absent: 1 Total: 3	Ben Armstrong Chair Wheatland County	Paul Ryan, Vice-Chair MD of Bighorn
	Kim Craig Town of Coaldale	Val Warnock - absent Town of Trochu
Agenda Item #		
	Also Present: Sherry Poole – SAEWA Manager	
<u>Item 1:</u> Call to Order: 10:04 am	Chair Armstrong called the meeting to order at 10:04 am.	
<u>Item 2:</u> Adoption Agenda 2017-04-17 MTN E2017 04 01	MOTION BY MEMBER Craig In adoption of 2017-04-17 agenda.	CARRIED ALL
<u>Item 3:</u> Adoption Minutes 2017-03-10 MTN E2017 04 02	MOTION BY MEMBER Ryan In adoption of 2017-03-10 Meeting Minutes.	CARRIED ALL
<u>Item 4:</u> Old Business Items MTN E2017 04 03	4.0 Old Business Items: 4.1 (a) MOTION BY MEMBER Craig To receive for information HDR Meeting Minutes 2017 04 06 as presented.	CARRIED ALL
Action Item	4.1 (b) Member Ryan reported on the meeting and progress outcomes from the meeting held with HDR on 2017 04 06, informing that the University of Alberta tele conferenced into the meeting and presented an overview to the WtE Model they have developed and considerations towards development of a module for SAEWA, agreeing to the terms that they would be delivering a template for use by FCM where U of A will receive full credit, and as well they have committed to providing a Statement of Work which HDR has followed up with Amit to expedite receipt of where Paul advises he did impress upon them there is a timeline. Paul also advised that he will be returning to HDR office within the next week for a follow up tele conference meeting with U of A to discuss / review the Statement of Work and charting of the inputs / outputs in the form of a project schedule. ACTION ITEM - RECEIVED FOR INFORMATION	
MTN E2017 04 04 MTN E2017 04 05	4.2 (a) MOTION BY MEMBER Ryan To proceed in Camera @ 10:13 am. To proceed out of Camera @ 10:30 am.	CARRIED ALL

<p>MTN E2017 04 06</p> <p>Action Item</p>	<p>4.2 © MOTION BY MEMBER Ryan To direct administration to draft a thank you letter to the MD of Bighorn Council on behalf of SAEWA and as well to draft a Staff Report to the Board 2017 04 28 along with a copy of the ACP letter as was addressed to MD of Bighorn rec. 2017 03 28; also, Member Craig being familiar with the language of AUMA will prepare a letter to put to the Board on 2017 04 28 that is addressed to the Chair, Standing Committees with intention of making a request for SAEWA to present to standing committees of value referenced as: Municipal Climate Change Committee, Sustainability and Environment Committee, and Infrastructure and Environment</p> <p style="text-align: right;">ACTION ITEM - CARRIED ALL</p> <p>4.2 (d) Member Ryan advised that he did consult David Klug, strategist in developing a response to the Province which will be considered further.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>
<p><u>Item 5:</u> New Business Items</p> <p>Action Item</p>	<p>5.0 New Business Items:</p> <p>5.1 Action Log update received for information for the period inclusive of April 10, 2017.</p> <p style="text-align: right;">ACTION ITEM ONGOING– RECEIVED FOR INFORMATION</p> <p>5.2 (a) The Chair and Vice Chair, having attended the meeting with Bob Hawkesworth on 2017 04 07 reported that the meeting was uplifting, the Chair recognized that Vice Chair Ryan provided an excellent presentation, and valuable recommendations were made in result of the meeting which will be carried forward.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>MTN E2017 04 07</p> <p>5.2 (b) MOTION BY MEMBER Ryan To proceed in Camera @ 10:13 am</p> <p style="text-align: right;">CARRIED ALL</p> <p>MTN E2017 04 08</p> <p>To proceed out of Camera @10:30</p> <p style="text-align: right;">CARRIED ALL</p> <p>MTN E2017 04 09</p> <p>5.2 © MOTION BY MEMBER Craig Directing Member Ryan to follow up with recommendations coming out of meeting with Bob Hawkesworth.</p> <p style="text-align: right;">ACTION ITEM – FOLLOW UP REQUIRED</p> <p>Action Item</p> <p>5.3 Administration has been asked to follow up to provide contact information for Member Ryan to website contact: Sean Murray, Environmental Mgr., Cargill</p> <p style="text-align: right;">ACTION ITEM – FOR INFORMATION</p> <p>Action Item</p> <p>5.4 After review of information put forward by Administration in consideration of the AGM 2017 location and catering, the Executive will put forward a recommendation to the Board on 2017 04 28 and in the interim contact will be made with Dick Ellis to determine suitable catering within budget that can deliver to</p>

	<p>Champion Hall as that was an original challenge with the location.</p> <p style="text-align: right;">ACTION ITEM – FOLLOW UP REQUIRED</p>
<p><u>Item #6:</u> For Information MTN E2017-04-10</p>	<p>6.0 Items for Information and Discussion: MOTION BY MEMBER Craig To receive for information items 6.1 through 6.5 to be put before the Board 2017-04-28 for discussion and decision.</p> <p style="text-align: right;">CARRIED ALL</p>
<p><u>Item #7:</u> Member Reports Action Item</p>	<p>7.0 Member Reports: 7.1 Discussion was made around “New” voting laws being made towards electronic voting, where after debate it is recommended that in the AGM 2017 notices that SAEWA inform the membership that they are not set up for electronic voting.</p> <p style="text-align: right;">ACTION ITEM - RECEIVED FOR INFORMATION</p>
<p>MTN E2017 04 11 Adjournment 11:24 am</p>	<p>MOTION BY MEMBER Craig In adjournment of meeting @ 11:24 am. Next Meeting date May 12, 2017.</p> <p style="text-align: right;">CARRIED ALL</p>

Approved MTN E2017-04-10