

Minutes from Board Meeting held on Friday, January 27, 2017		
Town of Three Hills Administration Bldg., Three Hills, AB.		
Call to Order: 12:09 pm. Chair Armstrong called the meeting to order		
	Director/Member	Director/Member
Directors Present: 10 Directors Absent: 2 Alternates Present: 1 Non-Voting Present: 0 Special Guests: 1 Quorum: 8	Ben Armstrong – Chair Wheatland County <i>Drumheller & District Solid Waste *</i>	Paul Ryan – Vice Chair MD of Bighorn <i>Bow Valley Waste Management Commission*</i>
Minutes: Sherry Poole SAEWA Manager <i>*The listing of the Waste Jurisdiction for each Director only indicates the Jurisdiction the community is a member of, and does not indicate representation of that Jurisdiction.</i>	Dennis Cassie Town of Coalhurst <i>Town of Coalhurst</i>	Kim Craig Town of Coaldale <i>Town of Coaldale</i>
	Judy Dahl – Alternate present Town of Olds <i>Town of Olds</i>	Ben Goetz Town of Glenwood <i>Chief Mt Regional Waste Commission*</i>
	Tom Grant Town of Vulcan <i>Vulcan District Waste Commission</i>	Ray Juska Village of Duchess <i>Newell Regional Solid Waste Management Authority Ltd</i>
	Greg Sheppard Special Areas <i>Special Areas/Big Country Waste Management Commission</i>	Val Warnock Town of Trochu <i>Drumheller & District Solid Waste*</i>
	Joe Watson - absent Town of Picture Butte <i>Town of Picture Butte</i>	Tom White - absent Lethbridge County <i>Lethbridge County</i>
	Terry Diack Town of Three Hills <i>Town of Three Hills</i>	Robert Reid Village of Cremona <i>Village of Cremona</i>
	Al Gil - absent Town of Carstairs <i>Town of Carstairs</i>	<i>Special Guest:</i> Councillor David Nadeau Town of Three Hills
Agenda Item #	Motion	
<u>Item 1:</u>	1.0 Meeting called to order by Chair Armstrong @ 12:09 pm.	
<u>Item 2:</u> Adoption of Agenda MTN B2017-01-01	2.0 MOTION BY MEMBER Craig To adopt the 2017-01-27 Board Agenda with amendments: Item 5.1 moved to 9.0 In Camera re: Contract & Personnel CARRIED ALL	

<p><u>Item 3:</u> Adoption of Board Minutes MTN B2017-01-02</p>	<p>3.0 MOTION BY MEMBER Grant To adopt the 2016-12-16 Board Minutes</p> <p align="right">CARRIED ALL</p>
<p><u>Item 4:</u> For Information MTN B2017-01-03</p>	<p>4.0 MOTION BY MEMBER Warnock To receive 2017-01-13 Executive Meeting Minutes – draft for information.</p> <p align="right">CARRIED ALL</p>
<p><u>Item 5:</u> Business Arising</p>	<p>5.0 BUSINESS ARISING FROM THE BOARD MINUTES: 5.1 Administration reported regarding FCM – GMF 15064 change order letter request received from FCM to update the file according to the revised date of completion from December 31, 2016 to May 31, 2017.</p> <p align="right">RECEIVED FOR INFORMATION</p> <p>5.2 Administration reported completion to the update of the Strategic Plan document as requested by the Board on December 16, 2016 to revise the print contrast colors to improve image in black and white also noting that it has been uploaded to the website located at: http://www.saewa.ca/public/download/documents/37845</p> <p align="right">RECEIVED FOR INFORMATION</p>
<p><u>Item 6:</u> New Business MTN B2017-01-04 Action Item</p> <p>MTN B2017-01-05 ACTION ITEM</p>	<p>6.0 NEW BUSINESS ITEMS: 6.1 Administration presented update to Action Log effective January 27, 2017 noting that line item 11 – 2017 Budget was added.</p> <p align="right">RECEIVED FOR INFORMATION</p> <p>6.2 Administration updated Board on SAEWA Membership receivables for 2017, some discussion ensued around outstanding receivables, stating for the record that membership dues were being received more promptly this year which reflects positively on our members.</p> <p align="right">RECEIVED FOR INFORMATION</p> <p>6.3 MOTION BY MEMBER Ryan In approval of the 2017 Budget draft update presented to the Board also acknowledging the Board request to administration to consult and report back to the Board with recommendation of the accountant in examination of reporting of Column (2016) line item 11 that captures reimbursement from ARMA (2016) to determine if this should report as negative as a reimbursement on project funds or as a positive to reflect revenue received.</p> <p align="right">ACTION ITEM - CARRIED ALL</p>

	6.4 Administration reports that the 2017 Audit is in progress as per normal. RECEIVED FOR INFORMATION
<u>Item 7:</u> For Information MTN B2017-01-06	7.0 ITEMS FOR INFORMATION 7.1 MOTION BY MEMBER Goetz To receive items 7.1 – 7.5 for information to the Board. CARRIED ALL
<u>Item 8:</u> Member Reports	8.0 MEMBER REPORTS 8.1 Member Dahl reported that it was nice to be here, updated the Board that the Town of Olds is in process of hiring New CAO and that Member Wright sends his regrets that he could not be here. 8.2 Member Sheppard was quoted as updating the Board on what he referred to as “the ongoing landfill saga” that continues in the Big Country Waste Management area. 8.3 Member Ryan spoke to his attending the Meeting session held in Banff on February 4, 2017 that he would be taking the opportunity to discuss with the attending politicians on the SAEWA project as well the recent grant application submitted to the ACP Program for completion of the Site Selection. RECEIVED FOR INFORMATION
<u>Item 9:</u> MTN B2017-01-07	9.0 MOTION BY MEMBER Warnock To go In-Camera @ 1:17 pm. CARRIED ALL
MTN B2017-01-08	9.1 MOTION BY MEMBER Juska To proceed out of Camera @ 2:19 pm. CARRIED ALL
MTN B2017-01-09	9.2 MOTION BY MEMBER Sheppard Directing SAEWA administration to approach economic development professional organizations in support of developing a “New Economic Development Plan” asap and for administration to report those findings back to the Executive to the Board. CARRIED ALL
MTN B2017-01-10	9.3 MOTION BY MEMBER Ryan To accept and approve support from Member Wright to act as liaison and to receive his input towards economic research expertise in development of “New” Economic Development Plan. CARRIED ALL
<u>Item 10:</u> Meeting Adjournment	10.0 MEETING ADJOURNMENT: MOTION BY MEMBER Diack

MTN B2017-01-11	In adjournment of meeting at 2:30 pm. Member Dahl on behalf of Member Wright and the Town of Olds has graciously offered to host the next Board Meeting on February 24, 2017. CARRIED ALL
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Approved MTN B2017-02-02