

| Minutes from Board Meeting held on Friday, June 24, 2016 | | |
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| Brooks Fire Hall No. 1, 504 Cassils Road East, Brooks, AB. | | |
| Call to Order: 12:20 pm. Chair Armstrong called the meeting to order | | |
| | Director/Member | Director/Member |
| <p>Directors Present: 8 Directors Absent: 4 Alternates Present: 0 Non-Voting Present: 0 Quorum: 7</p> | <p>Ben Armstrong - Chair Wheatland County <i>Drumheller & District Solid Waste *</i></p> | <p>Paul Ryan – Vice Chair MD of Bighorn <i>Bow Valley Waste Management Commission*</i></p> |
| <p>Minutes: Sherry Poole SAEWA Manager</p> <p><i>*The listing of the Waste Jurisdiction for each Director only indicates the Jurisdiction the community is a member of, and does not indicate representation of that Jurisdiction.</i></p> | <p>Dennis Cassie Town of Coalhurst <i>Town of Coalhurst</i></p> | <p>Kim Craig – absent Town of Coaldale <i>Town of Coaldale</i></p> |
| | <p>Judy Dahl - absent Town of Olds <i>Town of Olds</i></p> | <p>Ben Goetz - absent Town of Glenwood <i>Chief Mt Regional Waste Commission*</i></p> |
| | <p>Tom Grant Town of Vulcan <i>Vulcan District Waste Commission</i></p> | <p>Ray Juska Village of Duchess <i>Newell Regional Solid Waste Management Authority Ltd</i></p> |
| | <p>Greg Sheppard Special Areas <i>Special Areas/Big Country Waste Management Commission</i></p> | <p>Val Warnock Town of Trochu <i>Drumheller & District Solid Waste*</i></p> |
| | <p>Joe Watson - absent Town of Picture Butte <i>Town of Picture Butte</i></p> | <p>Tom White Lethbridge County <i>Lethbridge County</i></p> |
| | <p>Terry Diack - absent Town of Three Hills <i>Town of Three Hills</i></p> | <p>Patricia McKean - absent Mountain View County <i>Mountain View County</i></p> |
| | <p>Robert Reid Village of Cremona <i>Village of Cremona</i></p> | <p>Chris Vardas - absent Town of Sundre <i>Town of Sundre</i></p> |
| | <p>Lionel Juss County of Newell <i>County of Newell</i></p> | <p>Al Gil - absent Town of Carstairs <i>Town of Carstairs</i></p> |
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| <u>Agenda Item #</u> | <u>Motion</u> | |
| <u>Item 1:</u> | 1.0 Meeting called to order by Chair Armstrong @ 12:20 pm. | |
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| <p align="center"><u>Item 2:</u> Adoption of Agenda MTN B2016-06-01</p> | <p>2.0 MOTION BY MEMBER Sheppard To adopt the 2016-06-24 Agenda with amendments to include: 5.3 Detailed Business Plan communication 6.6 Member Report in request of change to meeting schedule</p> <p align="right">CARRIED ALL</p> |
| <p align="center"><u>Item 3:</u> Adoption of Board Minutes MTN B2016-06-02</p> | <p>3.0 MOTION BY MEMBER Warnock To adopt the 2015-05-27 Board Minutes with an amendment to item 6.2 (a) Member Ryan report as noted:</p> <p><i>"I believe that WtE's could be the bridge between solar and wind to provide an alternative energy supply when the sun is not shining and the wind is not blowing, WtE can provide that power supply and still reduce GHG's. WtE can also manage a part of the Waste Stream that does not <u>fit</u> easily into the circular economy."</i></p> <p align="right">CARRIED ALL</p> |
| <p align="center"><u>Item 4:</u> For Information MTN B2016-06-03</p> | <p>4.0 MOTION BY MEMBER White To receive Executive Meeting Minutes - draft 2016-06-03 for information.</p> <p align="right">CARRIED ALL</p> |
| <p align="center"><u>Item 5:</u> Business Arising</p> <p>MTN B2016-06-04</p> <p>MTN B2016-06-05 ACTION ITEM</p> <p>MTN B2016-06-06</p> <p align="center">ACTION ITEM</p> | <p>5.0 BUSINESS ARISING FROM THE BOARD MINUTES:</p> <p>5.1 MOTION BY MEMBER Ryan To receive Action Log update provided by administration up to an including 2016 06 24 received for information.</p> <p align="right">CARRIED ALL</p> <p>5.2 MOTION BY MEMBER Ryan To receive the FCM funding contract agreement for acceptance that sets out the terms of the \$173,250 (in match funds) with request for administration to report back to the Board a list in identification of the bench mark dates.</p> <p align="right">ACTION ITEM - CARRIED ALL</p> <p>5.3 (a) MOTION BY MEMBER Ryan To rescind prior Motion made by Member Goetz B2016-05-06;</p> <p>5.3 (b) Whereas, the report presented at the AGM 2016 has significantly changed from that presented to the Board on 2016-05-27; therefore</p> |

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| <p>MTN B2016-06-07 ACTION ITEM</p> <p>ACTION ITEM</p> | <p>correction of the report is required by HDR prior to presentation of the document report;</p> <p>A Friendly Amendment to the Motion occurred as follows: The corrected version must be supplied to the Board prior to 2016-07-21 Board Meeting so as to allow reasonable time for review and comments to be made by the Board.</p> <p style="text-align: right;">ACTION ITEM - CARRIED ALL</p> <p>5.3 © MOTION BY MEMBER Grant</p> <p>i. To circulate a paper copy of the Confidential Draft - Detailed Business Plan (currently under review for correction) addressed Personal & Confidential to each of the (12) twelve SAEWA Board of Directors; and</p> <p>ii. Direction has been given to administration to send a letter to members notifying them that upon Board review of the report the Board has motioned to pull report for further review and correction prior to distribution.</p> <p>iv. Member Ryan for the record has noted that he strongly disagrees with circulation of the report until it has been corrected.</p> <p style="text-align: right;">ACTION ITEM – CARRIED WITH OPPOSITION</p> |
| <p><u>Item 7:</u> New Business</p> | <p>6.0 NEW BUSINESS ITEMS:</p> <p>6.1 A Chair welcome to new Board Members including: Member Reid, Village of Cremona; Director - Member Dahl of Town of Olds; Member Diack of Town of Three Hills; as well Member McKean of Mountain View County. The Board also welcomed New Chair, Ben Armstrong.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>6.2 Much discussion was provided in review of the AGM 2016 along with a special thank you put forward by Member Ryan to Administration in recognition of organization of the event and the home made fortune cookies which were recognized as a nice addition to the menu.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>6.3 The Board provided extensive feedback to which there were motions made preceding this item for discussion regarding the Detailed Business Plan as well there was discussion made towards a Go Forward Strategy Plan that will include a Government Engagement Strategy to be outlined next.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> |

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| <p>MTN B2016-06-08</p> <p>MTN B2016-06-09</p> <p>MTN B2016-06-10</p> | <p>6.4 MOTION BY MEMBER White As part of an ongoing process to be taken towards initiating Government Engagement with SAEWA, SAEWA will address to each of the Members of the Legislative Assembly (MLA) a Briefing Package; in addition to this a letter in Request for Meeting is to be issued in attention to all of the relative ministries to include Transportation, Infrastructure, etc.</p> <p style="text-align: right;">CARRIED ALL</p> <p>6.5 MOTION BY MEMBER White To move back the next date of Board Meeting to 2016-07-21, which is a Thursday due to conflict with Alberta Cares Meeting on July 22nd.</p> <p style="text-align: right;">CARRIED ALL</p> <p>6.6 MOTION BY MEMBER White To receive the Member Report in request of the change of meeting scheduling whereby it was determined unanimously by motion to maintain current meeting scheduling.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> |
| <p><u>Item 7:</u> For Information</p> <p>MTN B2016-06-11</p> <p>ACTION ITEM</p> | <p>7.0 ITEMS FOR INFORMATION and ACTION AS NOTED:</p> <p>MOTION BY MEMBER Ryan To receive items 7.1 – 7.5 for information with the following direction to administration, as per items put forward:</p> <ol style="list-style-type: none"> 1. Town of Coaldale Cheque received for reimbursement in the amount of \$168,702.21 for items from January – end May 31, 2016 as identified by administration as engineering, stakeholder engagement, and project management expenses reimbursement. 2. Citrix Monthly Invoice fee approved for payment for June 9 – July 8, 2016. 3. HDR (DBP) final invoicing payment deferred to allow for completion and Board approval of Detailed Business Plan. 4. SWANA outstanding Invoices #2014-41 and #2014-42 originating from Spring 2014 Pacific Chapter Conference and Tour attendance by Member Ryan and past Member Johnson are approved for payment by SAEWA Cheque #245 dated 2016-06-24 which it was determined in review of Board Motion B2014-02-10 that there was an approval of expenses relating to attendance of those activities as noted on the invoices as received; therefore payment is approved and noted as an adjustment that will be made to capture the payment in 2016 as an outstanding payment (2014). 5. ATB Statement dated to the end of May 31, 2016 has been received for information. <p style="text-align: right;">CARRIED ALL</p> |

SOUTHERN ALBERTA ENERGY from WASTE ASSOCIATION



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| <p><u>Item 8:</u> Member Reports</p> | <p>8.0 MEMBER REPORTS: Member Ryan advised of recent interest put forward Group based in China that was received through web will forward contact information to administration to add to the vendor interest list compiled.</p> <p style="text-align: right;">  S A E W A <small>Southern Alberta Energy from Waste Association</small> </p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> |
| <p>Meeting Adjourned: 2:55 pm MTN B2016-06-12</p> | <p>MOTION BY MEMBER Warnock In adjournment of meeting at 2:55 pm. Chair Armstrong on behalf of Wheatland County has advised that they will host the July 21st, 2016 Board Meeting at Location: Wheatland County Administration Bldg., Highway 1 RR1, Strathmore, Alberta.</p> <p style="text-align: right;">CARRIED ALL</p> |