

SOUTHERN ALBERTA ENERGY from WASTE ASSOCIATION



| Minutes from Board Meeting held on Friday, January 22, 2016 | | |
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| 1408 - Twp Rd. 320, Mountain View County, AB | | |
| Call to Order: 12:09 pm. Chair Craig called the meeting to order | | |
| | Director/Member | Director/Member |
| Directors Present: 10 Directors Absent: 4 Alternates Present: 0 Non-Voting Present: 3 Non-voting Absent: 1 Quorum: 10 Special Guests: 7 | Chair, Kim Craig Town of Coaldale <i>Town of Coaldale</i> | Paul Ryan MD of Bighorn <i>Bow Valley Waste Management Commission*</i> |
| Minutes: Sherry Poole SAEWA Manager <i>*The listing of the Waste Jurisdiction for each Director only indicates the Jurisdiction the community is a member of, and does not indicate representation of that Jurisdiction.</i> | Ben Armstrong Wheatland County <i>Drumheller & District Solid Waste *</i> | Val Warnock Town of Trochu <i>Drumheller & District Solid Waste *</i> |
| | Tom Grant Town of Vulcan <i>Vulcan District Waste Commission</i> | Tom White Lethbridge County <i>Lethbridge County</i> |
| | Greg Sheppard Special Areas <i>Special Areas/Big Country</i> | Ray Juska Village of Duchess <i>Newell Regional Solid Waste Management Authority Ltd</i> |
| | Dennis Cassie Town of Coalhurst <i>Town of Coalhurst</i> | Ben Goetz - absent Town of Glenwood <i>Chief Mt Regional Waste Commission*</i> |
| | Joe Watson Town of Picture Butte <i>Town of Picture Butte</i> | George Piper - absent Village of Foremost <i>South Forty Waste Services Commission</i> |
| | Rafael Zea - absent Village of Milo <i>Village of Milo</i> | Michel Jackson - absent Black Diamond <i>Foothills Regional Services Commission*</i> |
| | Angela Aalbers – Alternate Mountain View County <i>Mountain View County</i> | Steven Procee Town of Olds <i>Town of Olds</i> |
| | Terry Diack - absent Town of Three Hills <i>Town of Three Hills</i> | Chris Vardas Town of Sundre <i>Town of Sundre</i> |
| | Mountain View Regional Waste Commission – Board Representatives Mary Anne Overwater – Chair Pat Sliworsky, CAO Verna McFadden; Tim Hagen, Al Gil; and Sheila Schulz Judy Dahl, Mayor, Town of Olds | |
| Agenda Item # | | |

| | <u>Motion</u> |
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| <u>Item 1:</u> | 1.0 Meeting called to order by Chair Craig @ 12:20 pm. Introductions and special mention of thank you to Mary Anne Overwater, Mountain View Regional Waste Commission in host of the meeting. |
| <u>Item 2:</u> Adoption of Agenda 2016-01-22 MTN B2016-01-01 | 2.0 MOTION BY MEMBER Armstrong to accept the 2016-01-22 Agenda <p align="right">CARRIED ALL</p> |
| <u>Item 3:</u> Adoption of Board Minutes 2015-11-27 MTN B2016-01-02 | 3.0 MOTION BY MEMBER Grant to adopt the 2015-11-27 Board Minutes as received. <p align="right">CARRIED ALL</p> |
| <u>Item 4:</u> For Information MTN B2016-01-03 | 4.0 MOTION BY MEMBER Ryan to receive (3) sets of Executive Meeting Minutes for information as follows: 1. 2016-01-08; 2. 2015-12-22; and 3. 2015-12-11 <p align="right">CARRIED ALL</p> |
| <u>Item 5:</u> Business Arising MTN B2016-01-04 MTN B2016-01-05 ACTION ITEM MTN B2016-01-06 | 5.0 BUSINESS ARISING FROM THE BOARD MINUTES: 5.1 MOTION BY MEMBER White in approval of the action log updates as presented. <p align="right">CARRIED ALL</p> 5.2 MOTION BY MEMBER Warnock to receive the P3 Canada meeting update as presented by Member Ryan advising that the meeting is coordinated for February 4 th at 2:00 pm, Ottawa. <p align="right">CARRIED ALL</p> 5.3 MOTION BY MEMBER Juska to receive reports from members in completion of (3) winter waste sampling field events facilitated week of January 18 – 21, 2016 as follows: (#1 st report) Member Grant, on behalf of the Vulcan District Waste Commission advised that the event was completed with good results; (#2 nd report) Member Juska also reported as coordinator of the event on behalf of Newell Regional Solid Waste Management Ltd. acknowledging that the exercise was highly successful in result of acquiring the quality of data that was broken down into micro-categories; and (#3 rd report) Member Armstrong (also facilitating as coordinator and field host providing alternate location of Dalum, AB) on behalf of Drumheller & District Solid Waste reported that the event sort was a really good experience that also provided an impressive level of detail. <p align="right">CARRIED ALL</p> |

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| <p>MTN B2016-01-07 ACTION ITEM</p> | <p>5.4 MOTION BY MEMBER White to receive web development updates as reported by administration informing that Box Clever, Principal has addressed the outstanding website design and technical issues which have been holding back the website from completion also noting that a screen share is being coordinated for next week to finalize as administration reports completion of data uploads and page development.</p> <p align="right">CARRIED ALL</p> |
| <p>MTN B2016-01-08 ACTION ITEM</p> | <p>5.5 MOTION BY MEMBER Armstrong to receive FCM – Siting Feasibility Funding application status update from administration advising that FCM Funding Officer, Jacquie Taylor has confirmed that they will be satisfied to receive a summary of the environmental benefits to be achieved in outcome of the project that fit within the FCM funding model objectives; Member Ryan also noted that is being prepared by HDR to be submitted by Wednesday, January 27th for further consideration by FCM.</p> <p align="right">CARRIED ALL</p> |
| <p><u>Item 6:</u></p> | <p>6.0 NEW BUSINESS:</p> |
| <p>ACTION ITEM</p> | <p>6.1 Administration reports that the Audit 2016 is underway, authorizations were provided to KPMG to commence therefore information transfer has begun and it is on track to be completed for 1st reading middle March 2016.</p> <p align="right">FOR INFORMATION</p> |
| <p>MTN B2016-01-09</p> | <p>6.2 MOTION BY MEMBER Grant to adopt the Budget 2016 as presented.</p> <p align="right">CARRIED ALL</p> |
| <p>ACTION ITEM</p> | <p>6.3 The AGM 2016 date and planning logistics were discussed determining that the target date will be end May 2016 as there is a threshold of information required to be in place before the official date can be appointed; noting that the potential hosting location will be opened up to the membership for their consideration, as well with further recommendations made in consideration of hosting again in Champion as the comments relayed were that prior AGM was accommodated very well.</p> <p align="right">FOR INFORMATION</p> <p>6.4 HDR – Detailed Business Planning Invoices #253362-B \$51,187.50, #25707-B \$20,475.00; and Waste Stream Characterization Invoices #253363-B \$8,757.00 and #257509-B \$9,486.75 are received for payment in the total sum of \$89,905.75; administration also reported that the invoice expenditures to date are in line with 31% progress completed to date.</p> <p align="right">RECEIVED FOR INFORMATION</p> |

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| <p>ACTION ITEM</p> <p>MTN B 2016-01-10</p> | <p>6.5 Chair Craig reported successfully scheduling a meeting with Shannon Phillips for February 12th in Lethbridge and will be accompanied by Member Ryan. RECEIVED FOR INFORMATION</p> <p>6.6 Administration provided update to 2016 membership dues payments received to date from Lethbridge County, Newell Regional Solid Waste Management, Village of Cremona, Village of Glenwood, Mountain View County, Town of Picture Butte, and Wheatland County. RECEIVED FOR INFORMATION</p> <p>6.7 MOTION BY MEMBER Sheppard directing administration to submit the application to Alberta Community Partnership (ACP) Funding Program for 2015 – 2016 intake deadline February 5, 2016; further details were also updated informing that Town of Trochu will provide resolution in agreement of representing as the Funding Manager to the Siting Technology Project funding application submission. CARRIED ALL</p> |
| <p><u>Item 7:</u> For Information</p> | <p>7.0 ITEMS FOR INFORMATION:</p> <p>7.1 Town of Black Diamond email received acknowledging the decision to withdraw from the Memorandum of Understanding. RECEIVED FOR INFORMATION</p> |
| <p><u>Item 8:</u> Member Reports</p> | <p>8.0 MEMBER REPORTS:</p> <ol style="list-style-type: none"> 1. Member Armstrong spoke about the waste field audit completed the day prior, humorously referring to the “dumpster diving” experience as a good opportunity to provide an impressive level of detailed information also paying credit to the field team for providing their assistance in facilitating the detailed waste audit with success. 2. Member Juska also referred to the current climate as a “perfect storm for waste energy” and echoed the result of the waste field audit event for Newell Regional Solid Waste. 3. Sheila Shultz, representing the Town of Didsbury put forward an interest in becoming more informed about the SAEWA initiative so as to formulate informed questions to bring back on point information back for council to determine further interest in obtaining membership. 4. Chair Craig spoke to the genesis of the initiative, recalling the members who have been involved since inception connecting the stayed level of commitment to development of the EfW tied to the vision of creating a better future for their families and generations to come. 5. Angela Aalbers, Alternate for Mountain View County spoke reverently |

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| | <p>commending the SAEWA initiative saying “thank you on behalf of Municipalities that organizationally would not – could not be able to do this on this Municipal collaborative level of success - it is inspiring”!</p> <ol style="list-style-type: none"> 6. Steven Procee, Town of Olds spoke about the increased interest in membership from 1 – 5 within the Mountain View County Municipal region alone and it reflects the understanding of value. 7. Chris Vardas, Town of Sundre echoed previous sentiments commenting further to say “this has been a good – informative meeting”. 8. Judy Dahl, Mayor Town of Olds discussed the interest in attending the meeting to learn more about the SAEWA initiative. 9. Member Sheppard spoke about ongoing challenges Special Areas has had to overcome due to the regulatory overridges in landfill voting. 10. Member Grant spoke in regards to believing in the “group”. (SAEWA) 11. Member White in his summary of the group developments getting “here” spoke about driving the SAEWA initiative forward and commended the level of energy now created from the group which is moving this forward at a satisfactory success rate. |
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| <p>Meeting Adjourned: 2:11 pm MTN B2016-01-13</p> | <p>MOTION BY MEMBER Ryan In adjournment of meeting at 2:11 pm. Town of Coaldale will be host to the February 19th Board Meeting.</p> <p style="text-align: right;">CARRIED ALL</p> |
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