

SAEWA Executive Committee Meeting: Friday, January 08, 2016
Conference Dial-in Number: [+1 888 299 2873](tel:+18882992873) Participant Access Code: 746-230-205

Executive Committee Members: 3 Absent: 1 Total: 4	Kim Craig Chair Town of Coaldale	Paul Ryan, Vice-Chair MD of Bighorn
	Ben Armstrong - absent Wheatland County	Val Warnock Town of Trochu
Agenda Item #		
<u>Item 1:</u> Call to Order: 9:02am	Also Present: Sherry Poole – SAEWA Manager CHAIR Craig called the meeting to order at 9:02 am.	
<u>Item 2:</u> MTN E2016-01-01	MOTION BY MEMBER Warnock to adopt the 2016-01-08 agenda. CARRIED ALL	
<u>Item 3:</u> MTN E2016-01-02	MOTION BY MEMBER Ryan to accept the 2015-12-11 and the 2015-12-22 Executive Meeting Minutes as received. CARRIED ALL	
<u>Item 4:</u> Old Business Items MTN E2016-01-03	Old Business Items: 4.1 MOTION BY MEMBER Ryan to receive the Action Log update for information. CARRIED ALL	
MTN E2016-01-04 Action Item	4.2 MOTION BY MEMBER Ryan directing administration to coordinate invitation to Fred Kramer, HDR and Paul Van der Werf, 3 rd Party Contractor and President of 2cg Inc. to teleconference into next meeting date. Also a mentionable thank you to Member Armstrong for coordination of alternative location for the Drumheller & District Solid Waste sampling event to be facilitated in Dalum, AB on January 20 th , 2016. Note: HDR has confirmed update of location information and is planning logistics accordingly. CARRIED ALL	
MTN E2016-01-05	4.3 MOTION BY MEMBER Ryan to approve HDR resubmitted invoices for presentation to the Board 2016-01-22, as listed: 1. #253362-B Waste Stream Characterization \$8,757.00 and 2. #253363-B Detailed Business Plan \$51,187.50 CARRIED ALL	
Action Item	4.4 Executive has directed administration to request face to face meeting asap with Box Clever principals to remediate final outstanding website development issues that include design and technical features. Member Ryan is appointed to attend along with administration, date to be determined and reported back. ACTION ITEM	

<p>MTN E2016-01-06</p>	<p>4.5 Member Ryan advises that PPP Canada is in consideration of last week of January 2016 to schedule meeting with SAEWA and HDR. Further email updates confirmed the meeting is scheduled for February 3, 2016. RECEIVED FOR INFORMATION</p> <p>4.6 Chair Craig has reported back that previous attempts to coordinate a meeting with the Hon. Shannon Phillips to ensure clear understanding of SAEWA progress and protocols, has not been successfully scheduled to date due to complications of the holiday season. Further updates from Chair Craig have confirmed a meeting has been is scheduled for Lethbridge February 12, 2016 also noting that Hon. Phillips provides her support to SAEWA for the application to PPP Canada. RECEIVED FOR INFORMATION</p> <p>4.7 MOTION BY MEMBER Warnock to accept 2016 Budget draft for presentation and consideration by the Board 2016-01-22. CARRIED ALL</p>
<p><u>Item 5:</u> New Business Items</p>	<p>5.0 New Business Items: There are no new business items for consideration allowing for completion of current register of action items.</p>
<p><u>Item #6:</u> For Information</p> <p>MTN 2016-01-07</p>	<p>6.0 Items for Information: 6.1 Town of Black Diamond email received confirming decision to rescind MOU 6.2 Box Clever Invoice held until face to face meeting is facilitated to address outstanding issues 6.3 2016 Membership dues payments received from Lethbridge County and Newell Regional Waste Management Authority</p> <p>MOTION BY MEMBER Ryan to receive above items for information, as well as Chair Craig notified receipt of Mountain View County Pathways 2 Sustainability sponsorship reimbursement cheque in the amount of \$500.00, in addition to the Village of Cremona 2016 Membership dues payment received. CARRIED ALL</p>
<p><u>Item #7:</u> Member Reports</p>	<p>Member Reports: There are no official reports at this time.</p>
<p>Adjournment MTN E2016-01-08 9:48 am</p>	<p>MOVED BY MEMBER Ryan That the executive meeting be adjourned. CARRIED ALL</p>