

SAEWA Executive Committee Meeting: Wednesday, October 14, 2015, HDR Calgary Office
Conference Dial-in Number: [+1 877 860 3058](tel:+18778603058) Participant Access Code: 560366

Executive Committee Members: 4 Absent: 0 Total: 4	Kim Craig Chair Town of Coaldale	Paul Ryan, Vice-Chair MD of Bighorn
	Ben Armstrong - absent Wheatland County	Val Warnock Town of Trochu
Agenda Item #		
	Also Present: Sherry Poole – SAEWA Manager	
<u>Item 1:</u> Call to Order: 12:04pm	CHAIR Craig called the meeting to order at 12:04 pm	
<u>Item 2:</u> MTN E2015-10-01	<p>MOTION BY MEMBER Armstrong to accept the 2015-10-14 agenda with amendment as follows:</p> <p>5.7 Member Ryan notifies executive of invitation for SAEWA to provide keynote at the Pathways 2 Sustainability Conference and Round Tables to be held Nov 9 – 10, 2015, Olds, AB.</p> <p align="right">CARRIED ALL</p>	
<u>Item 3:</u> MTN E2015-10-02	<p>MOTION BY MEMBER Ryan to accept the 2015-09-11 Executive Meeting Minutes.</p> <p align="right">CARRIED ALL</p>	
<u>Item 4:</u> Old Business Items For Information	<p>Old Business Items:</p> <p>4.1 Administration requested direction from the Executive to determine position to take in follow-up scheduling of meeting with AEP Minister Shannon Phillips where it was determined by the Chair and the Executive that follow up would be put on a short hiatus to allow for timing of the federal election as well the Chair noted that he would be seeing her in person at an upcoming meeting.</p> <p align="right">FOR INFORMATION ONLY</p> <p>4.2 The Executive reviewed the Action List which has been accepted for distribution biweekly to the Executive to the Board.</p> <p align="right">ACCEPTED FOR INFORMATION</p>	
<u>Item 5:</u> New Business Items For Information & Action Items	<p>New Business items:</p> <p>5.1 Administration directed to follow-up with AI-EES to ensure successful in receiving letter from Dr, Li in acknowledgement of Waste Stream Characterization process. (verbalized endorsement was provided at meeting 2015-09-11)</p> <p align="right">FOLLOW UP ACTION REQUIRED</p> <p>5.2 MOU updates received from Special Areas and Town of Olds.</p>	

	<p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>5.3 Administration notified that Town of Sundre has put forward request for information regarding membership; the information will be put forward to their council for review on 2015-10-26.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>5.4 Administration notified that Chad Sedgewick, Town of Banff submitted a request for additional information regarding MOU therefore administration provided engineering and project updates.</p> <p style="text-align: right;">FOR INFORMATION</p> <p>5.5 Administration submitted funding application to Alberta Recycling Management Association 2015-09-14; hence Member Ryan was approached by ARMA CEO, Doug Wright outlining potential interest in working with SAEWA in benefit of the information that will be gathered as part of the waste stream characterization process that will also be beneficial to ARMA. - HDR will contact Doug Wright and discuss potential.</p> <p style="text-align: right;">HDR - FOLLOW UP ACTION REQUIRED</p> <p>5.6 Member Ryan provided update in follow up to presentations: - 2015-09-15 Foothills Regional Dinner (feedback was provided by Chair Craig stating that it was a good opportunity for SAEWA to send people away better informed; also the audience group was well represented by local regional municipalities) - 2015-10-02 University of Augustana, RAIL – Regional Alberta Innovations Learning Commons held at Camrose, AB. (feedback is that it was not well attended and that all applicable fees for presentation are being reimbursed by the University) - 2015-10-15 Drumheller & District Society Waste Management Association Meeting; presentation scheduled for 3pm.</p> <p>5.7 Member Ryan notified that SAEWA received invitation to present keynote at the Pathways 2 Sustainability Conference and Round Tables to be held on Nov. 9 – 10, 2015 at Pomeroy Inn, Olds, AB. This item to be added to the Board Agenda for 2015-10-23.</p> <p style="text-align: right;">FOLLOW UP ACTION REQUIRED</p> <p>5.8 Discussion to prepare for HDR – WSC to DBP 1:00 pm meeting; the Executive determined it will be beneficial to submit a Media Release prior to distribution of Q3 Manager Briefing Notes.</p> <p style="text-align: right;">FOLLOW UP ACTION REQUIRED</p>
<p>Adjournment MTN E2015-10-03 1:00 pm</p>	<p>MOVED BY MEMBER Warnock That the executive meeting be adjourned to commence to the HDR – WSC Meeting. <p style="text-align: right;">CARRIED ALL</p></p>